

CRAWFORD COUNTY LIBRARY

Policy Manual

Policy No. 405.1

Subject: Form for Violations of Library Board or Library Policies

DATE: _____

NAME OF OFFENDER: _____

LOCATION OF VIOLATION: _____

According to Policy No. 405 of the Crawford County Library that states:

1. Under Public Act 164 of 1877, as amended, the Library Board may exclude from the use of the Library and its services any and all persons who shall violate Library Board rules (i.e. Policies).
2. The use of the Library or its services shall be limited when excessive demands of groups or individuals tend to curtail service to the general public. Such demands may include those made by students, puzzle contestants and others whose demands for staff time, available materials or space would prohibit attention and service to other individuals or groups.
3. The use of the Library or its services may be denied for due cause. Such cause may be failure to return materials, pay penalties or show proper identification, destruction or Library property, unauthorized removal of Library materials, equipment, etc., disturbance of other patrons or any other objectionable conduct on Library premises.
4. If you choose to appeal a patron violation that you received, please use Policy No. 409.1, Citizen Request Form, to submit your appeal to the Library Director.

ADOPTED: January 9, 2001
REVIEWED: September 13, 2018
AMENDED: October 11, 2018