

CRAWFORD COUNTY LIBRARY Policy Manual

Policy No. 701.1

Subject: Form for Release of Minor Child's Library Records

(Under Section 3 of the Michigan Library Privacy Act, MLC 397.601 et seq., a library may not release a minor child's library record unless the parent or legal guardian of the minor child completes and signs this form)

Name of Minor Child: _____

I hereby declare that:

1. I am the mother/father/legal guardian (circle one) of the above-named minor child; and
2. I accept full responsibility for return of library materials checked out by the above named child, as well as liability for payment for the child's overdue fines and damaged or lost materials, and
3. I give consent for the release of the child's library records to

_____ (name of third party;
write "self" if the records are to be released to the signing parent or guardian).

Signature: _____ Date: _____
(Parent or legal guardian)

Witness: _____
(Library employee signature)

ADOPTED: July 24, 2001

REVIEWED: